

BOARD BYLAW

BB9100 (a)

ORGANIZATION

Annual Organizational Meeting

Each year, Governing Board shall hold an annual organizational meeting. In any year in which a regular election of district Board members is conducted, the organizational meeting shall be held within 15 days following the second Friday in December after the regular election. During all other years, the meeting may be held on any date in December, but no later than December 20th. (Education Code 35143)

During any year in which a regular election is conducted, the Board, at the regular meeting held immediately prior to the second Friday in December, shall select the day and time of the organizational meeting. For any other year, the day and time of the organizational meeting shall be selected at the last regular meeting held immediately before the annual meeting. On behalf of the Board, the Superintendent shall notify the County Superintendent of Schools of the day and time selected. Within 15 days prior to the date of the annual meeting, the Superintendent shall notify in writing all Board members and members-elect of the date and time selected for the meeting. (Education Code 35143)

At this meeting the Board shall:

1. Elect a president, a clerk and/or vice president from its members.
2. Appoint the Superintendent as secretary to the Board
3. Authorize Signatures
4. Approve a schedule of regular meetings for the year and a Board governance calendar stating the time when the Board will address important governance matters
5. Designate Board representatives to serve on a committees or commissions of the district, other public agencies, or organizations with which the district partners or collaborates
6. Review and/or consider resources that define and clarify the Board's governance and leadership roles and responsibilities including, but not limited to, governance standards, meeting protocols, Board rules and bylaws, and other Board development materials

Election of Officers

The Board shall each year elect one of its members to be vice president. This member shall be one who previously has not served in office, unless all the Board's members have previously served in office. After serving one year as vice president, the elected member shall serve as president of the Board.

BOARD BYLAW

BB9100 (b)

ORGANIZATION

The Board shall elect a clerk.

No Board member shall serve more than two consecutive year(s) in the same office.

The election of Board officers shall be conducted during an open session of the annual organizational meeting.

Legal Reference:

EDUCATION CODE

35143 Annual organizational meeting date, and notice 35145 Public meetings

GOVERNMENT CODE

54953 Meetings to be open and public; attendance

68 Ops. Cal. Atty. Gen. 65 (1985)

59 Ops. Cal. Atty. Gen. 619, 621-622 (1976)

Management Resources

Attorney General Opinion

59 Ops.Cal.Atty.Gen. 619 (1976)

Attorney General Opinion

68 Ops.Cal.Atty.Gen. 65 (1985)

Website

[CSBA District and County Office of Education Legal Services](#)

Bylaw

adopted: July 29, 1997

Revised: September 12, 2006

Revised: July 28, 2009

Revised: November 28, 2017

Revised: July 9, 2024

Culver City Unified School District
Culver City, California